



Epping Forest District Council

DECISIONS

Committee:	CABINET
Date of Meeting:	Monday, 15 April 2013

Date of Publication:	23 April 2013
Call-In Expiry:	29 April 2013

This document lists the decisions that have been taken by the Cabinet at its meeting held on Monday, 15 April 2013, which require publication in accordance with the Local Government Act 2000. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in.

Those decisions that are listed as being “recommended to the Council...”, or request the Chairman of the Council to waive the call-in, are not eligible for call-in.

The wording used might not necessarily reflect the actual wording that will appear in the minutes, which will take precedence as the minutes are the official record of the meeting.

If you have any queries about the matters referred to in this decision sheet then please contact:

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Call-In Procedure

If you wish to call-in any of the eligible decisions taken at this meeting you should complete the call-in form and return it to Democratic Services before the expiry of five working days following the publication date. You should include reference to the item title. Further background to decisions can be found by viewing the agenda document for this meeting at: www.eppingforestdc.gov.uk/local_democracy

Decision No:

3. MINUTES

Decision:

Resolved:

- (1) That the minutes of the meeting held on 11 March 2013 be taken as read and signed by the Chairman as a correct record.

7. LOCAL PLAN CABINET COMMITTEE - 18 FEBRUARY 2013

Decision:

(1) That the minutes of the meeting of the Local Plan Cabinet Committee, held on 18 February 2013, be noted.

8. FLEXIBLE TENANCY POLICY

Decision:

(1) That, subject to the proposed changes attached at Appendix 2 of the report, the recommendations of the Housing Scrutiny Panel in its report (C-069a-2012/13) be accepted and the new Tenancy Policy be adopted;

(2) That, following consultation with the Tenants and Leaseholders Federation, partner agencies, Parish and Town Councils and partner Registered Providers, the suggested changes to the new Tenancy Policy be agreed, as set out at Appendix 2 of the report; and

(3) That the new Tenancy Policy be implemented on 1 September 2013.

9. REVIEW OF THE HOUSING ALLOCATIONS SCHEME

Decision:

(1) That, subject to the proposed changes attached at Appendix 2 of the report, the recommendations of the Housing Scrutiny Panel in its report (C-070a-2012/13) be accepted and the new Housing Allocations Scheme be adopted;

(2) That, following consultation with the Tenants and Leaseholders Federation, partner agencies, Parish and Town Councils and partner Registered Providers, the suggested changes to the new Housing Allocations Scheme be agreed, as set out at Appendix 2 of the report;

(3) That an additional banding category 3(c) be added to the revised Housing Allocations Scheme as follows:

(a) *“Any member of the Armed Forces or former Service personnel, or former members of the Reserve Forces who have no housing need, and the application is made within 5 years of discharge”;*

(4) That the revised Housing Allocations Scheme be implemented on 1 September 2013 and the reasons for the delay in implementation be noted; and

(5) That, following the approval of the Constitution and Member Services Scrutiny Panel, the revocation of the right of appeal to the Housing Appeals and Reviews Panel by housing applicants excluded from the Housing Register be supported.

10. APPOINTMENT OF CONSULTANTS TO ADVISE ON THE PROCUREMENT OF THE NEXT WASTE MANAGEMENT CONTRACT

Decision:

(1) That the proposed time table for the procurement of the next waste management contract be noted;

(2) That the Environment Portfolio be authorised to accept the most economically

advantageous tender received from the procurement exercise, provided that the returned tender was within the currently approved budget; and

(3) That, in the event the most economically advantageous tender was above the currently agreed budget and given the pressures upon the procurement time frame, the Environment Portfolio Holder be authorised to report directly to the Council at the annual meeting in May 2013 so as to not unnecessarily delay the procurement programme schedule.

11. PAY POLICY STATEMENT

Decision:

(1) That the revised Pay Policy Statement, attached at Appendix 1 of the report, be recommended to the Council for approval.

12. CORPORATE BUSINESS CONTINUITY PLAN

Decision:

(1) That the criteria for determining critical services and activities for the purpose of Business Continuity Planning and recovery from an incident be agreed; and

(2) That, as set out in the report, the list of Critical Services and activities be agreed.

13. REVIEW OF LICENSING SERVICES TASK AND FINISH PANEL - FINAL REPORT

Decision:

(1) That the report of the Licensing Services Task & Finish Scrutiny Panel be noted;

(2) That the recommendations of the Overview & Scrutiny Committee to the Council be noted; and

(3) That a District Development Fund supplementary estimate in the sum of £63,770.72 be recommended to the Council for approval.

14. ANY OTHER BUSINESS

Decision:

(1) That, as agreed by the Leader of the Council and in accordance with Section 100B(4)(b) of the Local Government Act 1972, together with paragraphs (6) and (24) of the Council Procedure Rules, the following items of urgent business be considered following the publication of the agenda:

(a) Finance & Performance Management Cabinet Committee – 21 March 2013; and

(b) Local Plan Cabinet Committee – 25 March 2013.

**15. FINANCE AND PERFORMANCE MANAGEMENT CABINET COMMITTEE -
21 MARCH 2013**

Decision:

Risk Management – Corporate Risk Register and Risk Management Documents

- (1) That Risk 1, Recruitment Restrictions, be deleted;
- (2) That an additional Vulnerability, Trigger and Consequence be added for Risk 3, Potential Difficulty producing the Local Plan to Timetable, to cover budgetary aspects;
- (3) That the Effectiveness of Control for Risk 17, Capital Receipts spent on non-revenue generating assets, be amended to reflect the current Capital Programme;
- (4) That the Vulnerability for Risk 29, Gypsy Roma Traveller Provision, be amended to reflect the new Gypsy Traveller Accommodation Assessment;
- (5) That a new Risk 37 in respect of the Local Land and Property Gazetteer be added and scored as Low Likelihood, Critical Impact (D2);
- (6) That the current tolerance line on the risk matrix be considered satisfactory and not be amended;
- (7) That, incorporating the above agreed changes, the amended Corporate Risk Register be approved;
- (8) That the revised Risk Management Strategy be adopted;
- (9) That the revised Risk Management Policy Statement be adopted; and
- (10) That the updated Terms of Reference for the Risk Management Group be noted.

16. LOCAL PLAN CABINET COMMITTEE - 25 MARCH 2013

Decision:

The National Planning Policy Framework – One Year On

- (1) That the experience of other authorities in applying the National Planning Policy Framework over the last year, including any lessons learnt, be noted;
- (2) That, following comparison of the Council's existing policies against the National Planning Policy Framework, the policies rated as compliant, generally compliant or partially compliant be continued to be used until the adoption of the new Local Plan superseded them;
- (3) That those existing policies rated as non-compliant be subject to a further report to the meeting of the Cabinet scheduled for 10 June 2013; and
- (4) That the experience of other Councils when their Local Plans were Examined in Public be noted and measures taken to ensure this Council avoided the problems encountered to date by others.

